

**Town of Amherst  
Planning Commission Minutes  
November 6, 2019**

A meeting of the Town of Amherst Planning Commission was called to order by Chairperson June Driskill in the Council Chambers of Town Hall at 174 S. Main Street at 7:00 PM on November 6, 2019.

It was noted that one seat on the Planning Commission is vacant and that a quorum was present as indicated below:

P	June Driskill	P	William Jones
A	Kevin Belcher	P	Anne Webster Day
A	Ted Finney	P	Clifford Hart

Town Manager Sara Carter and Clerk of Council Vicki Hunt, in her capacity as Secretary to the Commission, were present.

The minutes from the October 2, 2019, Commission meeting were approved on a motion by Mr. Hart, seconded by Mr. Jones, and carried 4-0-2 according to the following:

June Driskill	Aye	Clifford Hart	Aye
Kevin Belcher	Absent	Anne Webster Day	Aye
Ted Finney	Absent	William Jones	Aye

The Chair opened a duly advertised public hearing at 7:02 PM on a proposed amendment to Table 7.1 of Chapter 18.1 of the Town Code, regulating uses in districts, that would, if approved, allow residences to be co-located with businesses in the B-1 and B-2 district and delete the prohibition on sidewalk level residences where business and residences are co-located.

There being no one present who wished to speak on the matter, the public hearing was closed at 7:03 PM.

After discussion, Mr. Jones made a motion that was seconded by Mr. Hart to recommend that Town Council approve the proposed amendment to Table 7.1 of Chapter 18.1 of the Town Code, regulating uses in districts, allowing residences to be co-located with businesses in the B-1 and B-2 district and delete the prohibition on sidewalk level residences where business and residences are co-located.

The motion carried 4-0-2 according to the following:

June Driskill	Aye	Clifford Hart	Aye
Kevin Belcher	Absent	Anne Webster Day	Aye
Ted Finney	Absent	William Jones	Aye

Town Manager Carter reported that Lazy River, LLC, having completed their review and received VDOT approval of their site plan for Amherst Milling Company, staff finds that plans are found to be satisfactory and recommends approval of the site plan by the Planning Commission.

After discussion, on a motion by Mr. Jones which was seconded by Ms. Day, per Section 18.1-1102 of the Town Code, final approval of site plans for Amherst Milling Company is granted by the Planning Commission as presented and as recommended by staff.

The motion carried 4-0-2 according to the following:

June Driskill	Aye	Clifford Hart	Aye
Kevin Belcher	Absent	Anne Webster Day	Aye
Ted Finney	Absent	William Jones	Aye

After discussion, Ms. Day made a motion that was seconded by Mr. Hart to ratify the setting of a public hearing on an amendment to the Town’s Comprehensive Plan to allow a request by J. David McCormick for a conservation easement on the remainder of approximately 80 acres of Mill Race subdivision. The motion carried 4-0-2 according to the following:

June Driskill	Aye	Clifford Hart	Aye
Kevin Belcher	Absent	Anne Webster Day	Aye
Ted Finney	Absent	William Jones	Aye

There being no further business, on motion of Mr. Hart, seconded by Mr. Jones, and carried 4-0-2 the meeting adjourned at 7:28 PM.

\_\_\_\_\_  
June Driskill, Chairperson

Attest: \_\_\_\_\_  
Secretary